

STAFF ADVISORY COUNCIL

Annual Retreat Agenda
Friday, July 31, 2015
Hilton Tucson East
7600 E Broadway | Tucson, AZ 85710
8 am - 4 pm

7:30 – 8:00 am

Registration and Continental Breakfast

8:00 – 12:00 pm

Session I

- I. **Welcome & Call to Order – Christina Rocha, Chair of the Council**
- II. **Introductions**
- III. **Approval of meeting minutes – General Meeting in May 2015**
- IV. **“Our voice is YOUR voice”**
 - a. What does our Vision mean?
 - b. Develop the Mission Statement
 - c. Marketing strategies
- V. **Constitution & Bylaws Discussion (articles I, II, IV)**
 - a. Membership terms
(section I of Bylaws)
 - b. Definition of ‘active member’
(section II of Bylaws)
 - c. Division of labor and defining duties of Executive Board
(section IV of Bylaws)
- VI. **Ice Breaker: Self-Assessment**

12:00 am – 1:00 pm

Lunch

1:00 – 2:30 pm

Session II

- I. **Committee Discussion**
- II. **Priorities for this year: Accountability**
 - a. Setting goals
 - b. Dates and schedules

2:30 – 2:45 pm

Afternoon Break

2:45 – 3:55 pm

Session III

- I. **Restructure of Monthly Meetings**
 - a. Keep meeting the same vs. cut time to an hour meeting, 4-5pm
 - b. Every other meeting – an accountability meeting; update on committee work
- II. **Schedule for Professional Development**
- III. **Closing Comments, Ideas & Questions**

4:00 pm

Adjournment