



Staff Advisory Council General Council Meeting: October 2: 3:00 – 5 PM
Pima Room – Student Union Main Campus

- I. **Call to order** – Claudia Arias at 3: 02 PM
- II. **Roll call** – attendance sheet pending
- III. **Approval of past meeting minutes** – delayed until minutes are available at future date
- IV. **Treasurer’s report** - Carolyne Greeno not present
- V. **Introduce new SAC members** - Janet Black from Psychiatry/UABC (south campus) and Cathy Curtin from College of Law
- VI. **Business** -

All College Joint-Advisory Council meeting update. SAC Executive council met on Sept 11 with seven University of Arizona staff advisory groups. College groups represented were from Athletics, Science, Nursing, Pharmacy, Engineering and Agriculture. Purpose was to collect ideas and concerns from smaller staff campus groups. Concerns shared by representatives were: budget cuts, over-worked staff, lack of adequate compensation. Claudia encouraged staff to seek solutions for complaints and join with campus in meeting with President Hart during future town hall meetings. *No list of persons from executive council who attended this meeting available.*

Tri-University Council meeting update. Sept 21 SAC Executive council members Claudia Arias, Carolyne Greeno, Grace Aranda and Karen Sesler met with staff council officers from NAU and ASU in Tempe, AZ. UA SAC members were surprised to find that the University of Arizona has a much stronger voice on UA campus with administration. UA SAC also has many more staff activities and shared governance responsibilities than two other state university staff councils. ASU has several separate staff advisory councils that often have difficulty joining together to accomplish a common goal. Their only link to administration and staff policies is through the Director of Human Resources. NAU SAC plans merely social staff functions. Neither ASU nor NAU directly plan staff awards nor have a staff conference. ASU has a career fair, but provides no other training workshop or scholarship for staff. Concerns shared by all three councils were: increasing numbers of staff changes to appointed positions, low staff morale, low active SAC membership, health benefit changes for domestic partners, and lack of adequate staff salary increases. Tri-University Council will meet again in March 2013.

Classified Staff Policies/Guidelines Review. A volunteer is needed from SAC to review Human Resource policies that affect University of Arizona staff. APAC has an individual who has this sole responsibility. Claudia Arias asked for a volunteer in meeting. No one volunteered yet. Most members appeared to need time to think about it.

Provost Andrew Comrie at NOV SAC Meeting. Provost Comrie will attend SAC general council meeting on November 6. Staff can post questions on the SAC website in advance. A flyer to all staff announcing meeting with Provost Comrie will be sent out soon.

Staff Nominees for Review Committees. Provost will pick two staff nominees for each review committee associated with performance review of VP for Student Affairs, Melissa Vito and Chief Information Officer, Michele Norin (UITS Executive Director). So far there are only three individual staff nominees pending for Vito review and 4 nominees for Norin review. Provost Comrie will make final choices from nominees soon. Claudia Arias emphasized the importance of Provost including staff on these review committees.

VII. **Standing Committee Reports** – (If committee not listed, no current report was necessary – or was given in regular business section of meeting)

1. **Emily Krauz scholarship:** Committee members Carolyn Greeno, Sharon Bouck and Shanley Ten Eyck met on Sept 19. Committee reviewed current applications and split-up task of detailed review between three members. Members will verify eligibility and rank scholarship applicants according to list. Top ten from each group, thus 30 total applicants will be reviewed by a larger committee to select fall scholarships. Applications are still being received until NOV 1 deadline. Thus new applications will be added to current lists for review. Shanley explained that due to a lapse in awarding scholarships past two years, a greater number will be awarded this academic year than we will offer in future semesters. New color EK brochures were printed at Fast Copy. Claudia had brochures available to pass out at tailgate party. Next committee meeting is OCT 25.
2. **Employee Recognition:** Grace Aranda not present. Claudia Arias mentioned that the President's Office is still reviewing 2013 nomination application. ERC must wait for response from President's Office before proceeding with advertising and a call for 2013 award nominations.
3. **Human Resources:** Loretta Pedraza reported that all HR fall workshops filled up very quickly. For example, the MAP management in action program had only 30 slots, but 70 applicants. Tri-University HR representatives are meeting to discuss policies regarding unprofessional supervisor behavior. UA Human Resources recently hired Kevin Mack as a new HR consultant and employee advisor.
4. **Legislative:** Claudia Arias met with legislative representative, Tim Bee. He has agreed to meet with SAC at some future date. His schedule in Washington keeps him away from Tucson most of the time. Claudia is working with Tim Bee's administrative assistant to schedule a future meeting.
5. **Membership:** Two new members were added this month. Current membership is now about 30 individuals. Goal is to have 35 members by January 2013 and 40 members by June 2013. Goal also includes assimilating new members into active participation and training new members to assume responsibilities.
6. **Activities:** OCT 6, 5-8 PM *Light The Night Leukemia/Lymphoma Society walk* at Reid Park; OCT 7, 8-11 AM *Diabetes walk* at Rialto Downs; OCT 28 AM *Breast Cancer walk*

at Tucson Electric Park; NOV/DEC a KUAT fund raiser participation will be scheduled, probably 6-10 PM. OCT 24 is UA Food Day on campus.

7. **Football Tailgate Party:** SEPT 29 SAC held annual football tailgate party on UA Mall. It was catered this year by the Student Union, serving hot dogs and hamburgers. The extra cost was well-worth it since SAC members were less involved with food and able to talk with staff attendees and their families. About 200 discount football game tickets were sold. Approximately 185 persons attended the tail gate party prior to game. The Athletics Department donated UA T-shirts and caps for door prizes. A poster and other tickets were also donated for staff door prizes. The UA pep band and alumni band came by to add entertainment. Guests seemed to enjoy the party with other staff members very much. A \$20 donation was given by an attendee for the Emily Krauz scholarship fund.
8. **Conference:** Melissa McGee and Marge Davis are searching for possible new conference location. Starr Pass was nice but very expensive. SAC cannot keep cost of registration fee low if conference is held again at Starr Pass in June 2013.
9. **President's Cabinet:** Claudia Arias will attend meeting OCT 3 to discuss divisions and differences between employee groups: appointed professional and classified staff. There is concern about number of staff positions changing to appointed.
10. **APAC:** Julia Rudnick reported that APAC has a committee working on separation of appointed personnel into appointed research and other appointed professional positions. Details will be available at a later date. APAC town hall with President Hart was attended by about 80 people. APAC is also reviewing scholarship applicants for APAC awards. APAC had a campus workshop on SEPT 25 in Student Union, with a number of information tables. President Hart also spoke during session.
11. **CSW:** Monica Blancarte reported that CSW is having a recruitment fair next week and needs new members.
12. **Faculty Senate:** Amy Morris reported that a presentation was given regarding racial equity and an analysis of current campus data. Definition of faculty roles was discussed. UA has a great deal of "teachers" who are not faculty.
13. **Parking & Transportation:** Claudia Arias expressed concern for parking if construction is still underway during Homecoming week. Construction will make it difficult for visitors coming to attend special events on campus.
14. **SPBAC:** Updated mission statement and core values at last meeting. Provost asked for views from SPBAC members on how future funds for salary raises should be distributed. Faculty members on committee wanted staff to be paid more in order to keep quality campus staff assisting faculty. Claudia Arias, a member of SPBAC, also agreed that it would be better to compensate quality classified staff members instead of hiring more staff when increased funds become available in budget.
15. **UA Retiree Association:** Grace Aranda attended meeting with Sharon Bouck on SEPT 11. Grace will be a back-up rep when Sharon or Cynthia Ann cannot attend. UARA have scheduled a lunch on OCT 18 at which President Hart will speak to retirees. UARA website and newsletter recently have undergone a number of positive format changes. Scholarships have been awarded to a UA graduate student and undergraduate

student for fall semester. UARA goals were reviewed by new executive council. This year council business meetings will be only one hour. Second hour a speaker will be present in larger room to give a presentation to all UARA members at large who wish to attend. SAC representative Cynthia Ann Bjerk-Plocke will attend next UARA meeting on OCT 9.

16. **University Hearing Board:** Karen Sesler and Carolyne Greeno are in training for this responsibility.
17. **UA Cares:** Melissa McGee announced UA Cares kick-off date as Tuesday OCT 9. Donation period is OCT 9 through NOV 21. Announcements will be available on a number of websites and e-mail contact lists. Staff may choose to donate to any University of Arizona organization or Tucson community organizations on UA Cares list. A complete list of organizations is available on website.

VIII. **Meeting Adjournment** - Meeting was adjourned by Claudia Arias at 4:45 PM.

Submitted by Sharon Bouck