



Staff Advisory Council

**Meeting Agenda**

**Date: Tuesday, May 6, 2014**

**3:00 – 5:00 p.m.**

**Student Union Memorial Center, Ventana Room (4<sup>th</sup> floor)**

- I. Call to order - Melanie**
- II. Roll Call - Attendance Sheet**
- III. Approval of April Meeting Minutes – Melanie (2 minutes)**
- IV. New Business**
  - a. Elections- Melanie
  - b. Membership- Melaine (10 minutes)
- V. SAC President Updates – Melanie (20 minutes)**
  - a. Strategic Planning Budget Advisory Committee (SPBAC) – Melanie Tornquist - Dawn Bell backup
  - b. Shared Governance – Melanie Tornquist
- VI. SAC Liaison Updates – (10 minutes)**
  - a. Appointed Professional Advisory Council (APAC) – Julia Rudnick
  - b. Human Resources – Loretta Pedraza
    - i. There are several policies which are posted for an 8 week review and comment period including, Paid Parental Leave, Tobacco-free UA, and Religious Accommodation. They can be found at <http://policy.arizona.edu/>.
    - ii. Two dashboards have been developed in UAccess Analytics to assist departments with monitoring employee hours in connection with ACA and ASRS. Both dashboards are located on the Business Manager Home Page. <http://www.hr.arizona.edu/affordable-care-act/communications/eligibility>
  - c. UA South SAC – Melissa Silva, Sally Holcomb
- VII. Treasurer’s Report**
- VIII. Committee Reports: (If time permits, 3 minutes max per committee)**
  1. Activities – Natalie Wilkins (chair), Janet Black,
    - i. Arizona Public Media -
    - ii. Stuff the Cat Tran – Melanie Tornquist (chair), Claudia Arias
    - iii. Tailgate – Natalie Wilkins(Chair), Janet Black, Sheri Hill, Claudia Arias
  2. Communication – Amy Morris, Karen Ward, Grace Aranda
    - i. No update
  3. Conference –Sheri Hill (chair), Dawn Bell (co-chair), Gloria Klinicki

- i. All is going well in the planning; all registrations have been paid up front; we continue to receive sponsorships from vendors; and donations for raffle prizes. We are full for the conference with no more room or meals other than those who have signed up. Luncheon is plated (and less expensive)! The Committee suggests SAC members not be eligible to win raffle prizes as we prefer our guests to win since they are paying and we are in essence getting a free lunch! Also, we will station staff near the workshops they prefer, but we'll ALL be working!
4. Emily Krauz Staff Endowment Fund – Marge Davis, Melanie Tornquist
5. Employee Recognition - Grace Aranda (chair), Janet Black, Charlotte Honeycutt
  - i. Event was a success on the April 28th. Thanks to Amy, Janet, Claudia and Melanie for their help as well as many past SAC members. We would have loved to have more folks show up as this is considered a SAC/APAC event, but it's always amazing what folks can get accomplished in a short time. Debriefing will likely be in the summer.
  - ii. We had 111 UA employee and family members participated in this year's art exhibit. Attach is the list of all participates and winners if that information could be posted on the SAC website that would be great. The reception was held on Saturday, April 26, 2014 in the Student Union Gallery and we had a little over 100 attend. For the upcoming year SAC would need to have a member take on the responsibility of chairing the event with at least three volunteers. The OOOT is an event that is in conjunction with the Awards of Excellence so the event would needs to be coordinated as close to that event as possible. The budget is established by the National Arts Program and the ERC annual budget. Pictures will be posted to the National Arts Program website as soon as I received them from our event photographer. Please visit the website for more information <http://www.nationalartsprogram.org/venues/university-of-arizona>
  - iii. A big thank you goes out to Grace and my son for their help with OOOT on Saturday.
6. Legislative – Grace Aranda, Charlotte Honeycutt
7. Membership/Liaisons – All SAC Members
8. Tri-University Classified Staff Executive Board – SAC Executive Committee

#### **IX. University Committees: (3 minutes max per committee)**

1. Bright Ideas Committee –Christina Rocha (Chair)
  - i. No update
2. Campus Emergency Response Team Committee (CERT) - Therese Lane, Richard (back-up)
  - i. No update
3. Campus Recreation Advisory Council – Charlotte Honeycutt
  - i. Results to the staff survey have been completed, see attached.
  - ii. Faculty / staff that we will be offering a free month between 5/19 – 6/19 and any faculty / staff that purchases an annual pass during that time frame will receive a discount. The goal is to increase faculty / staff memberships and usage with the free month and the opening of Smart Moves for Faculty / Staff (11-1 and 4-7).

- iii. CR may be submitting marketing materials to include in the Crossroads Conf. Bags.
- 4. Cats in the Community Day Committee - Robby Pearson
  - i. No update
- 5. Commission on the Status of Women (CSW) – Charlotte Honeycutt, Kim Menezes,
- 6. Employee Emergency Fund – Melanie Tornquist
- 7. Faculty Senate – Gloria Klinicki, Richard Salazar
- 8. Life and Work Connections –Kim Menezes (chair), Natalie Wilkins, Karen Ward
- 9. Naming Committee – Janet Black
  - i. No update
- 10. Parking and Transportation Advisory Board – Grace Aranda, Therese Lane (backup)
  - i. No update
- 11. University Hearing Board – Richard Salazar - Kerryann Gillooly backup
  - i. Upcoming hearing on May 7th- Still working on training for Kerry Ann
- 12. UA Retiree Association – Marge Davis, Sheri Hill (backup)

**X. Wrap-up – Melanie (5 minutes)**

**XI. Adjournment**