



Staff Advisory Council

General Meeting Minutes
Tuesday, April 1, 2014
Student Union Memorial Center, Presidio Room (4th floor)

- I. **Call to order** at 3:07 p.m. by Robby
- II. **Roll Call** – Karen distributed attendance sign in sheet
 - a. **Present:** Kerryann Gillooly, Sheri Hill, Connie Lorenz, Robby Pearson, Richard Salazar, Karen Ward
 - b. **Guests:** None
 - c. **Excused:** Grace Aranda, Claudia Arias, Dawn Bell, Marge Davis, Charlotte Honeycutt, Gloria Klinicki, Therese Lane, Kim Menezes, Amy Morris, Asya Roberts, Christina Rocha, Melanie Tornquist, Natalie Wilkins
 - d. **Absent/No Show:** Janet Black
- III. **Approval of March Meeting Minutes** – Robby called for approval of minutes, Sheri moved to approve the minutes, Connie seconded and all were in favor.
- IV. **New Business**
 - a. Elections in April- Elections will be held in May.
 - b. Interim VP- Natalie is still out on leave and Kim may not be returning. During this time Robby will be filling the role of the Treasurer. We are accepting nominations for an Interim VP that the individual would be filling until the rest of the year. Robby passed around forms for SAC members to be able to nominate themselves. Forms were collected by Robby and will be given to Melanie.
- V. **SAC President Updates – Robby (20 minutes)**
 - a. Strategic Planning Budget Advisory Committee (SPBAC) – Robby – Asked for any topics SAC wanted to represent at tomorrow’s meeting. Members commented they have sent their topics to Melanie via email.
 - b. Shared Governance – Melanie Tornquist – no updates were given
- VI. **SAC Liaison Updates – (10 minutes)**
 - a. Appointed Professional Advisory Council (APAC) – Julia Rudnick – none, not present
 - b. Human Resources – Loretta Pedraza
 - i. No updates
 - c. UA South SAC – Melissa Silva, Sally Holcomb – none, not present
- VII. **Treasurer’s Report – Robby** – Treasurer still out on extended leave, Robby has no report to present at this time.
- VIII. **Committee Reports: (If time permits, 3 minutes max per committee)**
 1. Activities –
 - i. Arizona Public Media – Robby – no update

- ii. Stuff the Cat Tran – Robby – Event is today! Updates to follow in next meeting. Richard commented we may need a second bus.
 - iii. Tailgate – Robby – no updates
- 2. Communication – Karen – referred to notes emailed by Grace below.
 - i. SAC Announcements have been reviewed for needed updates by Bright Ideas and Life & Work Connections as well as Educational offerings for staff.
 - ii. Facebook - We have been promoting upcoming staff events like Crossroads, Stuff the Cat Tran, Awards for Excellence, as well as Meet Your SAC Representative.
- 3. Conference –Sheri – Using the regOnline program we are at about \$6700 for registrations, which is 111 out of a possible 250 available seats. **All SAC members MUST register for the Conference.**
- 4. Emily Krauz Staff Endowment Fund – Robby – No update
- 5. Employee Recognition – Grace -
 - i. Award for Excellence: We have held all but one of our surprise visits. Robby commented how fun it was to be involved in the surprise visits this year. In the process of sending out nominees invitations to the ceremony. **We need as many volunteers as possible to show up for set up on Apr 28: 12-3pm. Melanie is in charge of bringing silver pots in plastic bins that are in the sac house by noon on the 28th to the back of the ballroom...they must be there on time or it holds up setup. Grace will be distributing information for volunteers soon.**
 - ii. On Our Own Time Art Show; Claudia not present.
- 6. Legislative – Grace Aranda, Charlotte Honeycutt
 - i. No update
- 7. Membership/Liaisons – Robby – No new members this past month
- 8. Tri-University Classified Staff Executive Board – Robby - Robby, Richard and Karen will be representing UA SAC on April 7th, will be providing a report on main details next month

IX. University Committees: (3 minutes max per committee)

- 1. Bright Ideas Committee –Christina - No updates
- 2. Campus Emergency Response Team Committee (CERT) - Richard - No update
- 3. Campus Recreation Advisory Council – Charlotte - No updates
- 4. Cats in the Community Day Committee - Robby – Amazing report from Robby regarding all of the good done last month during the event, report is attached. Some of the pertinent highlights: 1500 hours of labor donated on this day and \$50,000 worth of project materials and gifts donated.
- 5. Commission on the Status of Women (CSW) – Charlotte – not present but update was provided below
 - i. YWEA was a huge success! Record breaking attendance.
 - ii. Request for Proposals are being accepted for Mini Grants.
<http://www.csw.arizona.edu/mini-grant>
 - iii. Award Limits: The maximum award is \$1,500; however funds are limited and partial awards are possible.
 - iv. Application Deadline: March 31, 2014 at 5:00 p.m.

6. Employee Emergency Fund – Robby – No update
 7. Faculty Senate – Richard - April meeting pending for April 7th
 8. Life and Work Connections –Karen – Contacted others on the executive board regarding who she needs to be in touch with since Natalie and Kim are both out on extended leave.
 9. Naming Committee – Janet Black - No updates
 10. Parking and Transportation Advisory Board – Grace – No update
 11. University Hearing Board – Richard - Richard trained 3/26, working on adding Kerryann to the roster for training.
 12. UA Retiree Association – Sheri - No update
- X. **Wrap-up** – Sheri passed around cards for the UA Visitor Center- they provide tours of the University, suggested for recruiting incoming employees/faculty/ graduate students/ ect.
- XI. **Adjournment** at 3:47 p.m. by Robby

Respectfully submitted: Karen M. Ward, Recording Secretary, SAC 4/9/2014