

# STAFF ADVISORY COUNCIL

Tuesday, September 1, 2015  
General Working Meeting 3–4:55 pm  
Santa Cruz Room, Student Union

## AGENDA

- I. **Welcome and A Call to Order – Chair, Christina Rocha**
- II. **Roll Call - Attendance Sheet**
- III. **Approval of General Minutes & Bylaws (August) – Christina (2 minutes)**
- IV. **Announcements– Christina (5 minutes)**
  1. Upcoming items to focus on:
    - a. September Events
      1. 2015 APAC Annual Meeting w/President Hart, **9/21/15** from 3-5 pm in the Main Ballroom at the Student Union
      2. HR Open House, **9/24/15**, location and times will be announced on the HR website
    - b. October Events?
- V. **FY 2015-2016 new budget – Gloria (5 minutes)**
- VI. **New Name/Logos – Asya (5 minutes)**
- VII. **Membership Brochure – Janet (5 minutes)**
  1. **How do we know when people apply online? - Asya**
- VIII. **Listservs – Dawn (5 minutes)**
- IX. **Review committee goals – (10 minutes)**
  1. Create committee descriptions for Bylaws: Programming & Human Resources
- X. **Prioritize Breakout Sessions (15 minutes)**
- XI. **Compile a list of each department on campus to develop liaisons – Janet (10-15 minutes)**
- XII. **Breakout into Committees (40 minutes)**
- XIII. **Closing Comments, Ideas & Questions (10 minutes)**
- XIV. **Wrap-Up – Christina (2 minutes)**
- XV. **Adjournment at 5:00 PM**

**NEXT MEETING October 6, 2015 – Santa Cruz Room of Student Union**

### COMMITTEE UPDATES:

Classified Staff Council Committees:

**Communications & Marketing – Cheryl/Dawn:** *Cleaned up the CSC webpage (wording and links); updated the Constitution and Bylaws; contacted UA Marketing and Branding about switching to the new logo, and changing our name and web link name*

**Crossroads Conference – Janet:** *Working on setting a date for the conference. **Please meet with Janet if you have any suggestions for speakers.***

Emily Krauz Staff Award – Janet/Diane

Membership – Connie/Janet



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**Programming – Connie:** *Reserved rooms for all general meetings through April 2016; began a list of speakers for the professional development series as well as for general meetings - intend to have our first professional development talk scheduled for November*

Staff Appreciation – Dawn/Gloria

Stuff the Cat Tran –Christina/Sylvia

University Committees:

Appointed Professional Advisory Council – Richard/Diane

Campus Emergency Response Team (CERT) – Richard

Campus Recreation – Katie

Commission on the Status of Women (CSW) – Asya

Emergency Employee Fund – Christina

Employee Recognition/ On Our Own Time – Grace/Norma/Trudy

Faculty Senate – Charlotte

Naming Committee – Christina

Parking and Transportation Advisory Board – Grace

Shared Governance Review – Christina

Strategic Planning Budget Advisory Committee (SPBAC) – Christina

**Tri-University Planning Committee – Executive Board:** *This meeting will be held spring 2016 and be more of a political meeting at the Capital building.*

UA Retiree Association – Angelina

University Hearing Board – Gloria

Special Committees:

Human Resources – liaison comes to us