

## **SAC Meeting Minutes**

April 16<sup>th</sup>, 2013: 3:00 – 5:00

AME – Conference room, Room N715 on 7<sup>th</sup> floor

I. Call to order - Claudia

II. Roll Call - Attendance Sheet

Present: Claudia Arias, Grace Aranda, Cynthia Ann Bjerk-Plocke, Janet Black, Monica Blancarte, Sharon Bouck, Iris Budinoff, Cathy Curtin, Carolyne Greeno, Connie Lorenz, Michelle Mixer, Amy Morris, Michael Mzyer, Richard Salazar, Karen Sesler, Shanley Ten Eyck, Melanie Tornquist

Excused: Marge Davis, Phyl Kabins, Loretta Pedraza, Natalie Wilkins

Absent:

Liaison: Julia Rudnick, AP

III. Treasurer's Report – Carolyne Greeno

IV. Meeting minutes: Please review minutes on SAC website and if you have any changes please send an email to Claudia and Grace.

V. New Business

1. SAC Elections – Monica/Carolyne – Shanley Ten Eyck - president, Michelle Mixer - Ex VP, Melanie Tornquist - Admin VP, Richard Salazar - Parliamentarian, Cathy Curtin - treasurer, Cynthia Bjerk - Recording Secretary
2. Conference assignments - still looking for volunteers, contact Claudia or Marge for assignments
3. Retreat – Start the conversation – July meeting is replaced with the retreat, retreat is the time to set goals and outline the plan for the coming year
4. Supervisor's Breakfast: May 14<sup>th</sup> for lunch - Monica has determined the best date from those everyone provided. More information will be distributed but be sure to save the date

VI. Committee Reports:

### **Standing:**

1. Tri-University Classified Staff Executive Board – **SAC Executive Committee** – The meeting up in Phoenix went well and we did get to meet several legislators including Representative Chad Campbell who expressed interest in coming and visiting with SAC here at the UA. Many of the events going on at ASU and UA are already being done here at: Emily Krauz, UA Employee Emergency Fund, Awards, etc. Next meeting in September here at UA.
2. Communications – **Amy Morris** – working with UITS template but working with the format and may be able to show it to us next meeting,

3. Emily Krauz Staff Endowment Fund – **Sharon Bouck** – 1<sup>st</sup> review done then outside review, before decisions are made for spring
4. Employee Recognition – **Grace Aranda** – We need to push to get volunteers for the event this year...some of our old guard wont be available this year so we need folks to come out to help set up, work with balloons, etc. Nominees attending in record numbers. **Claudia Arias** - OOOT 113 submissions and new gallery director is wanting to make the process better for next year. Partner with gallery to make it on the weekend so that family and friends can see it and take part and may work on site downtown. Working with Carlos and staff to have weekend hours for next year.
5. Human Resources - **Loretta Pedraza - NA**
6. Legislative – **Grace Aranda** – Chad Campbell wants to visit with SAC after this session. Will be working that out with Tim Bees office.
7. Membership/Liaisons - **SAC Members - NA**
8. Activities – **Claudia Arias - NA**
9. Tailgate – **Claudia Arias - NA**
10. Stuff the Cat Tran – **Grace Aranda / Marge Davis** – We collected 2,350 lbs of food this year and almost doubled out online cash donations which came to \$4,248. We also gathered \$345 in the donation jar this year. Build your donation by inches for dollars and raised 2500. Penny contest between classes was wonderful.
11. Conference – **Claudia Arias** - Doubletree will be the site this year. June 20 the date. Dr Hart and Dr Comrie will be our Keynote speakers. Marge working on the rest of the schedule. Monica will be working the registration page and Grace will get the conference web page done.

### **University Committees:**

5. 1. President’s Cabinet – **Claudia Arias** - Raises – presidents memo contained plans for raise beginning July 1. As stated in the strategic planning sessions and with the ABOR approval for 3% hike in tuition
2. Appointed Professional Advisory Council (APAC) – **Julia Rudnick** – new management in the process. Dividing Service from teaching folks through HR.
3. Campus Emergency Response Team Committee (CERT) – **Amy Morris / Karen Sesler** – review after the admin shooting suspect. Committee meets monthly. Cat group is a part? Staff should be a part of that as well. Streamline some of the procedures and use of UA Alert. Claudia called in the Monday after for a debriefing and the issue came up that there was issues about everyone being informed. Lock down doesn’t mean no access just less entrance.

4. Campus Recreation Advisory Council – **Richard Salazar** – Met and starting a faculty survey and then staff to see what benefit they get from the rec ctr. Trying to access pricing, think faculty and staff may not be paying enough in an effort to get more participation by faculty and staff. The fac room is for programs no
- 5.. Commission on the Status of Women (CSW) – **Monica Blancarte** – Young new womans empowerment this month. Looking for new members
7. Diversity Coalition – **Claudia Arias - NA**
8. Faculty Senate – **Amy Morris** – Policy on exam accommodation for religious observance.
9. Naming Committee – **Shanley Ten Eyck - NA**
10. Life and Work Connections – **Michelle Mixer** – Working on Food day event in October, iron chef student group competitions with celebrity judges. Get funding grants from around campus.
11. Parking and Transportation Advisory Board – **Grace Aranda - NA**
12. Shared Governance – **Claudia Arias - NA**
13. Strategic Planning Budget Advisory Committee (SPBAC) – **Claudia Arias** – budgeting advisory council everything ready and now breaking down to smaller committees to get things working. New phase is meeting with the deans and colleges and seeing how their plan and the university plan work together. Will be meeting with the community and partnering with other units.
14. UA Retiree Organization – **Cynthia Ann Bjerk-Plocke** - Going through elections, spring educational seminar May 20 at SU ASRS director Patrick Cline talking about asset allocation, retirement options, Ventana rm at 5:30pm to uara@arizona.edu
15. University Hearing Board – **Karen Sesler** – Received notice but only faculty asked for though Carolyn has been requested
19. UA Cares Steering Committee – **Melissa McGee** – working on campaign artwork
20. UA Student Union Advisory Council – **Claudia Arias** – last meeting met new director, Jason from LA from nonprofit background and SU bookstore. New chef and new catering director search underway. 42% increase in sales at SU and Park SU. Brought up pricing question where pricing is so much more at satellites, letting marketing know it is being noticed. They are checking into prices. Looking for other buildings that could use these satellites and trying to get into the plans for future buildings. New Starbucks by library where bookends is currently in spring 2014.

VII. Wrap-up – Claudia Arias –

Green fund reception Friday from 4-6pm El Portal, Saguaro Rm (6<sup>th</sup> and Helen) giving away \$400,000 mini-grants of 1500. Julia Rudnick is the point person for this.

IX. Adjournment time: 4:09pm