



Staff Advisory Council

Meeting Minutes
March 6, 2013 - 3:00 – 5:00
SUMC - Rincon Room

Roll call - sign in sheet was signed in the meeting

Minutes of the February meeting will be posted online for review.

Cats in the Capitol - Claudia - Event was held in Phoenix but different from in the past that it seemed more a fund raising event that a chance to speak with the representatives on real issues.

Elections - Monica - job descriptions on the web listed in the constitution. There are several nominations for folks running for office. She will be sending information to the listserve with bios. We are having elections earlier than usual in an attempt to get the new officers trained into their new positions so that when the new year starts with the retreat in July they have the experience necessary to feel comfortable.

Crossroads conference - Claudia Arias/Marge Davis - Assignments set as of today's meeting. June 20th is the date. Title is New Beginnings - Wellness, Professional Development and Transitions. There will be 5 classes per session. 3 sessions with a 50 max attendance. President Hart will be the morning keynote. Still looking for someone motivational for the afternoon keynote. Anyone have ideas for motivational person let Claudia know. Provost Comrie was suggested for his spark yourself speech.

Retreat - As usual it will be in July off campus sometime after the 4th of July. Usually has a team building portion and goal setting is a big part.

On Our Own Time Art Exhibit - We had 45 participants last year, but as of today we have 125. Sponsors are very happy with the increased registrations. We need volunteers to help set up, on the date for ribbon distribution, and to get the certificates done. Anyone interested contact Claudia.

Supervisors Breakfast - event at which we thank our supervisors for their continued support of our SAC involvement. We need you supervisors contact info so they can be invited. We are looking for mid-May for this event.

Bylaws - Presidents office was changed from a one year term to a two year term with the incoming president as it realistically takes at least a year to understand and work yourself into all areas of the position. Members are concerned about running for the

position as they are unclear how much it will take to do the position correctly. See the position description in the constitution. All officers will pitch in to help fulfil their duties so no one person is overtaxed as this years executive board really stepped up with there was an issue with presidents absence.

Goals continue to include representatives from each college/unit to the council to ensure that all staff are being represented. Members should be earnest in their wish to stand up for staff and not just call themselves council members. Attendance and participation are necessary to complete those duties required of SAC.

Committee Reports:

Standing Committees:

Tri-U - Claudia - March 26 will be the next meeting in Phoenix to allow for introduction to legislators at the capitol.

Communications – Amy Morris continues to work with UITS on the new website. Needing to refine what it is we want it to contain. Please review the current site and let her know what you feel is important to continue and what may be superfluous. SAC Announcements continue to go out weekly.

Emily Krauz Staff Endowment Fund – **Shanley Van Tec** - 16 awards in Fall. Next choices will be made from those not awarded last time and the applications we have received since November since we had so many in Fall.

Employee Recognition – **Grace Aranda** - Judges have chosen the best of the best and the breakdown came to 9 individual, 1 team and 1 Billy Joe Varney. Surprise visits are underway and will be posted on the website. The ceremony will be on April 25 in the SU ballroom. Volunteers will be needed on noon on that date for set up and word will go out on the listserv requesting help, family, friends and students are needed to help get the decorations together so please save the date.

Human Resources – Loretta Pedraza - Service awards is April 24. Retirement dinner is April 9. Non renewal date for AP is April 1st. Rollover for students is now online. Training is coming along. She distributed a list of upcoming classes which are filling up fast so be sure to sign up quickly.

Membership - we have a new member, Iris Budinoff from FSO.

Activities – Stuff the Cat Tran – Marge Davis - Event is coming along. April 3 is the date and will be out in the mall turn around from 7-6pm. UA4Food will be having their ambassadors delivering their department donations to the cat tran. Money envelopes will also be taken and online donations are also being promoted.

University Committees:

President's Cabinet/Campus Advisory Council – Claudia Arias - Meeting next monday.

CERT - no meeting to date as yet. Keep checking on upcoming dates.

Commission on the Status of Women (CSW) – **Claudia Arias** - Working on further HR development programs with Sylvia Quintana for payroll/financial or business managers and admin assistants.

Faculty Senate – **Amy Morris** - talked about smoking ban on campus. Title and duty

review being done. More money for Tas mentioned. Looking into ERE across the board being tweaked for Faculty, staff and AP.

UA Retiree Organization – Cynthia Bjerk - upcoming speaker on Care taking with Jan Sturges. Membership fees may be raised to cover increased costs. Currently 800 members.

UA Cares Steering Committee – **Melissa Mixer** - December 7th is the last day.]

Student Union - construction being done. Cat card and other services will be moved to basement.

Wrap Up - Our next meeting will be next month, have a great holiday season and see you all next year.

Adjournment - 4:45pm