

# CLASSIFIED STAFF COUNCIL

Tuesday, December 1, 2015  
General Working Meeting 3–3:50 pm  
Ben's Bells Presentation 4-5 pm  
Santa Cruz Room, Student Union

## MINUTES

- I. **Welcome and A Call to Order – Chair, Christina Rocha**
- II. **Roll Call - Attendance Sheet**  
Christina Rocha, Katie Franks, Connie Lorenz, Sylvia Ibarra, Angie Toledo, Janet Gurton  
Guests: Kelli Del Forge, Josie Kelly, Cindy Hintze, Debbie Spargur, Cathleen Hayes
- III. **Approval of General Minutes (November) – Christina (2 minutes)**  
There was a motion to approve and a second motion by another representative. The minutes were approved from the General Council Meeting on November 3, 2015.
- IV. **Announcements– Christina (5 minutes)**
  1. **2<sup>nd</sup> Meeting with Allison Vaillancourt** – discussed the changes that will be made to the performance evaluations
    - a. Now calling them “career conversations”
  2. **HOUSE clean out** – a Doodle poll will be sent out for an upcoming Friday. Pizza and a good time will be included.
  3. **Holiday parade**
    - a. CSC will be participating again this year with a fancy car. Contact Sheila McGinnis for more information.
- V. **Treasurers Report – Gloria (2 minutes)**
  1. **Absent**
- VI. **Questions with Josie Kelly (20 minutes)**
  1. New Employee Orientations are winding down for the Fall
  2. There will not be any more professional development courses offered until Spring
  3. How to get CSC and Endowment brochure into NEO?
    - a. Discuss details with Josie offline
  4. Can we have a CSC rep at the HR EXPO?
  5. FLSA - Kelly Del Forge
- VII. **Crossroads Update – Janet (3 minutes)**
  1. Date is set – Friday, May 20<sup>th</sup> at JW Marriott
    - a. Theme: new name, new direction, new vision
  2. Buffet style lunch
    - a. No keynote speaker during lunch
  3. Chat w/ marketing committee about sessions and speakers
    - a. Christina will inquire the President’s office about possibly speaking
    - b. See if Greg Byrne will speak
  4. Need to put deadline dates on emails for feedback
- VIII. **Endowment Scholarship Update – Janet (3 minutes)**
  1. No applications so far



2. Need to place the brochure on our webpage
  - a. Shrink picture of CSC on cover
  - b. Add: crossroads, professional development, endowment scholarship, new members
3. Advertise endowment on UANews

**IX. Programming Committee – (6 minutes)**

1. Meetings
  - a. The largest rooms have been reserved
  - b. It's hard to order snacks when RSVPs come in last minute.
    1. Send out reminder email to those that have RSVP'd

**X. Suggestion box activity (5 minutes)**

1. Respond and save in folder just in case it comes back for some reason

**XI. Closing Comments, Ideas & Questions (2 minutes)**

1. *Meeting attendance of members has been lacking, as well as the notification of their absence*
2. Follow up with unexcused members that are no-shows
3. Katie will send out a reminder
  - a. *If you cannot come to a meeting, please let Christina (or myself) know*

**XII. Wrap-Up – Chair, Christina Rocha**

**XIII. Adjournment at 3:50 PM**

1. There was a motions to adjourn and a second motion by another representative. The meeting was approved to adjourn.

**XIV. Ben's Bells Presentation - Celeste Goguen (30 minutes)**

*Kindness Education Coordinator*

I began my journey with Ben's Bells after my brother, Paul, died by suicide in 2008. Through the amazing grief support community in Tucson, I met Jeannette, and I soon began working as a studio manager at Ben's Bells. It was the most healing, supportive environment I could have asked for. It changed my life. I had no idea how much it would heal me by helping heal others. I left for about 6 years, got my bachelor's degree in Vocal Performance at Portland State University, and began my singer/songwriter career. I am happy to be back in Tucson, playing music, and working with this incredible organization again.

**NEXT MEETING January 5, 2015 – San Pedro Room of Student Union**

**COMMITTEE UPDATES:**

Classified Staff Council Committees:

Communications & Marketing – Asya/Dawn

Crossroads Conference – Janet

Emily Krauz Staff Award – Janet/Diane

Membership – Connie/Janet

Programming – Connie

Staff Appreciation – Dawn/Gloria

Stuff the Cat Tran –Christina/Sylvia

University Committees:

Appointed Professional Advisory Council – Richard/Diane

Campus Emergency Response Team (CERT) – Richard

Campus Recreation – Katie

Commission on the Status of Women (CSW) – Asya

Emergency Employee Fund – Christina

Employee Recognition/ On Our Own Time – Grace/Norma/Trudy

Faculty Senate – Executive Board

Naming Committee – Christina

Parking and Transportation Advisory Board – Grace

Shared Governance Review – Christina

Strategic Planning Budget Advisory Committee (SPBAC) – Christina

Tri-University Planning Committee – Executive Board

UA Retiree Association – Angelina

University Hearing Board – Gloria

Special Committees:

Human Resources – liaison comes to us